Minutes

CTE/Pre-App/EOA Work Group

Thursday, October 12, 2017
10:00 am – 12:00 pm
Covina-Valley

Baldwin Park	Covina Valley	Mt. SAC	Consortium
☐Lance Quintana	☒Nicole Hibner	☐Shelly Laddusaw	☐Ryan Whetstone
☐Juan P. Ramirez		☒Angelena Pride	☒Wanda Pyle
☐Linda Rodriguez		☐Shelby White	☐Lila Manyweather
Bassett	**ESGVROP**	**Pomona**	☒Sage Overoye
☐Virginia Espana	☒Veronica Ceballos	☒Claudia Sanchez	
☒Felicity Johnson	☐Darla Lewis		
☒John Maltes			**Partners/guests present:**
☒Albert Michel			
Charter Oak	**Hacienda-La Puente**	**Rowland**	
☐Ivan Ayro	☐Martha Ayala		
	☒Colleen Barela		
	☐Martin Barragan		
	☒Alice Johnson		
	☒Sylvia Peralta		
	☒Alice Yoshioka		

Agenda
- Review AEBG Outcomes
- Apprenticeship programs and potential pre-apprenticeship programs & Discussion of education for older adults place in the staircase, barriers to entering the staircase, how to address those barriers.
- Fall Conference
- Others
- Next Time

Minutes	Meeting Called to Order 10:20 AM – Facilitated by Felicity and Nicole.
1. AEBG Outcomes	Group reviewed AEBG Outcome chart – Literacy gains, HSE/HS Diploma, Post-Secondary, Enter Employment, Increase Wages, Transition. Enter Employment (Get a job, retain a job, or enter military) - AEBG will look at student employment and wages after a participant exits a program. They will be looking at employment of past students two quarters and four quarters after they leave a program. AEBG wants to see attainment of a living wage and employment in field of study. Literacy Gains (CDCP Certificate, Occupational Skills Gain, Workforce Preparation) - They are making progress towards workforce milestones. Workforce preparation certificates, including certificates from the college and adult education.

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2. Pre-App Discussion	Pre-apprenticeship (DOL Quality Elements) - Wanda distributed a list of apprenticeship programs at Hacienda La Puente. If you have any classes that can feed in to HLP's apprenticeship programs they can be classified as Pre-Apprenticeship if you have an MOU with HLP. This will let us show growth in pre-apprenticeship programs, strengthen our programs, and let us show transition of students.

3. EOA barriers and responses	How does EOA fit into the staircase. What are the barriers to entering the staircase? How do we address these barriers?
	 Barriers/responses include:
	 ▪ Ageism
	   ▪ Teach resume writing and practice interview skills
	 ▪ Lack of computer skills
	   ▪ Technology training
	 ▪ Commitment levels – they have to take their grandchildren, etc.
	   ▪ Create and foster partnerships with temp agencies and volunteer organizations
	 ▪ Time – they need to be trained faster (can't spend 3 years in school)
	   ▪ Offer short term vocational classes – IBEST
	 ▪ Many of them want temporary positions or part time work
	   ▪ Build partnerships with temp agencies
	 ▪ Language barriers
	   ▪ Concurrent ESL classes
	   ▪ Teach academic vocabulary of the workplace
	 ▪ Lack of confidence in skills, difficult to compete with younger generation
	   ▪ Help students understand experience, knowledge, and benefits of older employee (patient, no kids at home, flexible work hours, etc.)
	   ▪ Give students an opportunity to be leaders and demonstrate what they've learned through helping in the classroom, shadowing, volunteer work, etc.
	
	 ▪ Lack of experience in the workforce – they've never worked or they are moving to a new field
	   ▪ Help students recognize what skills they already have (soft skills such as time management, organization, etc.)
	   ▪ Do a skills assessment to see what workforce skills they might already have
	   ▪ Do a career assessment with students to see what career might be a good career for them to pursue
	 ▪ Physical barriers – health, injury, etc.
	   ▪ Health clinics and health fairs

	▪ Help them find jobs that will accommodate their mobility ▪ Help them find free resources for healthcare – referrals ▪ Concurrent enrollment in healthy again courses

4. Conference	8:30 – 9:00 Registration and breakfast
	9:00 – 9:30 Opening
	9:30 – 9:45 Break
	9:45 – 11:15 CTE/CSS/AWD CASAS Presentation
	       9:45 AM – 10:00 AM – Ryan will discuss CTE AEBG Outcomes
	       10:00 AM – 11:00 AM – CASAS Presentation and Q&A
	       11:00 AM – 11:15 AM – Meet up by school and program to debrief presentation
	11:15 AM – 11:45 AM – Group share out
	11:45 AM – 12:45 PM – Lunch
	12:45 PM – 1:30 PM – Wrap up

5. Others – How do you collect data on student placement in employment?	ESGVROP – Student Exit process – get employment verification info and follow up with phone calls, emails, and survey monkey to employers and students. Pomona – Claudia does a reunion night for old students to follow up with what they're doing and gives them a chance to reconnect. She does a raffle, if you fill out the form with employment info you can enter the raffle. Covina-Valley – Does a form for students who are still around, does survey money for students who have already left.
6. Others – Sharing advisory committees	The biggest barrier to this is the problem of facilities. Employers have to inspect classrooms, equipment, textbooks, etc. COE requires 60% completion of a program and 70% placement into a job. We invite the employers to the advisor committee meetings so they understand how our students are trained and want to hire them.
7. Next Time	Next time – bring list of temp agency partners, certificate programs, and web platforms. Also, be ready to debrief conference. Meeting adjourned 11:51 AM

Next meeting: Thursday, November 16, 2017; 9:00 AM – 11:00 AM; @ Mt. SAC – Rio Verde Campus